Schary, Claire

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Sent: Wednesday, September 25, 2013 1:18 PM

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Cc: Bobby Cochran; Joe Furia; Karin Power; Neil Mullane; Tim Wigington; Todd Gartner

Subject: Agenda for review by 9/27, meeting summary for review by 10/4

Attachments: JRA Workshop 3 Summary_2013 09 23.docx; Agenda Workshop #4_2013 09 23.docx

Hi all,

I hope everyone is enjoying the fall weather, all the better for staying inside and reviewing documents! I have a couple very short ones for you today (with correspondingly short review schedules), attached are:

- 1. **Draft meeting summary for workshop #3** please review by <u>next Friday, October 4th</u> and provide comments so that we can post a version that accurately reflects our discussion.
- 2. **Draft agenda for workshop #4** please review by *this Friday, September 29* and provide comments on the plan for our next gathering. We set this one up to revisit some issues that we know need more work (Baseline) and to walk through a mock trade that represents our best practices so far, which should help clarify what they all are and how they fit together. We're anticipating that this will also jog our collective memories about other issues that we need to revisit, so we've built in time to discuss them as they arise.

These will be posted on the project wiki site shortly.

Best, Carrie